

**SOUTH HENRY REGIONAL WASTE DISTRICT
BOARD MEETING NOVEMBER 9, 2021
SHRWD OFFICE
6:00 P.M.**

Pursuant to notice of this meeting, President Donna Tauber called meeting to order. Board members who were present or absent were as follows:

Present: Dwight Barnes, Tom Conley, Kathryn Irwin, Oren Jarvis, Lila Mondrush, Brian Rogers and Donna Tauber.

Absent: None

Tom Conley made motion to approve the minutes of the previous meeting, seconded by Kathryn Irwin. Motion carried.

Brian Rogers made motion to approve the claims as submitted. This was seconded by Dwight Barnes. Motion carried.

The Board also reviewed and approved all final payments from October 2021 Claims Docket.

The personnel committee met prior to the regular meeting to discuss transitioning the District's legal counsel. Jon Madison with DeFur-Voran was present and introduced himself to the board members. The personnel committee recommended hiring Mr. Madison for at least six months. After some discussion, Oren Jarvis made motion to hire Mr. Madison and pay him \$5,000 for six months. Anything outside of the ordinary would be billed to the District accordingly. This was seconded by Lila Mondrush. Motion carried.

Nancy presented the 2022 Budget for signature. This was approved at the October meeting.

The Peavies signed the agreement to give ownership of the line to the District. Nancy recorded this document. They were paid per the 2007 agreement.

After some discussion Lila Mondrush made motion to approve Credit Card Resolution 2021-02. Each employee will have a credit card not exceeding \$20,000 total. This was seconded by Dwight Barnes. Motion carried.

Nancy presented an amended 2021 Benefits Policy reflecting the changes when hiring the new employees that was retroactive to July 19th. The changes were in paragraph 5 and 7 concerning vacation days and HSA funding.

Nancy presented a list of uncollectable sewer bills in the amount of \$2,513.80. This was for 2018-2020. Lila Mondrush made motion to delete these amounts from the billing program. This was seconded by Brian Rogers. Motion carried.

Nancy and Brian Rogers had the exit conference with State Board of Accounts. Everything was good with no comments.

Nancy recommended that the District change the fixed assets threshold from \$500 to \$2500. Lila Mondrush made motion to change this threshold starting in 2022. This was seconded by Dwight Barnes. Motion carried.

Nancy also discussed adding a separate fund for capacity fee money. Now it is all grouped into the cash operating fund. Nancy will have a definite amount that should be in this fund at the next board meeting.

During the audit it was discovered that four apartment buildings in Spiceland are not being billed correctly. Tom Conley made motion to have Nancy send the owner a letter telling them of the error and start billing them the correct amount. This was seconded by Lila Mondrush. Motion carried.

The current health insurance plan went up 8.2%. The open market quotes aren't back yet to compare.

The board directed Nancy to get 2 inspections on the roof with estimates for replacement.

Dan Wright, FPBH, Inc. reported that he will need to change legal counsel on the documentation for any grant applications. Rehab work on Stop 3 lift station could be included in the Alternate D project. Lila Mondrush made motion for Dan to submit the paperwork changing the legal counsel. This was seconded by Kathryn Irwin. Motion carried.

Brian Mayne passed his Class II wastewater certification. When he was hired, he was told that if he passed his test, he would get a \$2,000 raise. Brian Rogers made motion to amend Salary Ordinance 2021-02 reflecting this change starting on his November 26th pay. This was seconded by Oren Jarvis. Motion carried.

Brian Rogers and Donna Tauber met with the staff last week to discuss any issues that they may have and to see how they are adjusting. Brian Rogers shared with the board that everything in the plant looked good, but the service truck is in bad shape. After much discussion Tom Conley made motion to purchase a used service truck with a crane, not to exceed \$70,000. This was seconded by Lila Mondrush. Motion carried. A plow could be added at a later date.

The service trucks brakes went out. Bryce & Jeff's Alignment towed the vehicle in and fix the brake lines for \$330.

Storage is also an issue. There was some discussion about purchasing another building to store equipment. This is something that can be looked at in the future.

Brian reported:

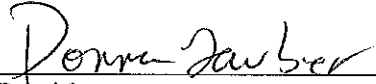
- Straefffer will replace the VFD's that are under warranty at the main pump station. They are waiting on parts.
- He will be ordering 2 new impellers for the Straughn Mill Street pump station. Jerry will train them on changing them out.
- Jerry is also going to help wire the odor control pumps directly to Dunreith's station. Extension cords are being used now.
- WW Williams gave a preventative maintenance quote for the stationery generator and the portable generator. Brian Mayne recommended that WW Williams perform the work on the plant generator in the amount of \$2895.50. Kathryn Irwin made motion to have the work performed. This was seconded by Brian Rogers. Motion carried.

Nancy reminded Lila that her board position is up on December 31st.

Nancy told the board that Mr. Peggs, owner of Peggs Excavating, came in to discuss the small claims suit that he has against the District. He would like the District to pay him the money for fixing the line. The District has new legal counsel, so he will look at all of the information on this and report back.

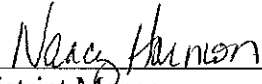
Brian Mayne and Zach Hutchens are going to SIOA lab training this week.

There being no further business, meeting was adjourned.



President

ATTEST:



District Manager