

**SOUTH HENRY REGIONAL WASTE DISTRICT  
BOARD MEETING DECEMBER 9, 2008  
SHRWD OFFICE  
7:00 P.M.**

Pursuant to notice of this meeting, President Larry Protsman called meeting to order. Board members who were present or absent were as follows:

**Present:** Pam Allhands, Tom Conley, Larry Protsman, Brian Rogers, and Donna Tauber

**Absent:** Alan Brooks and Robin Minnemann

Donna Tauber made motion to approve the minutes of the previous meeting, seconded by Pam Allhands. Motion carried.

Pam Allhands made motion to approve the claims as submitted. This was seconded by Brian Rogers. Motion carried.

The Board also reviewed and approved all final payments from November 2008 Claims Docket.

Mr. & Mrs. Peavie and Mr. & Mrs. Painter from CR 325 W in Spiceland was present. They have decided to install the sewer line that will connect them to SHRWD's main sewer line themselves. The pipe has been ordered. It is expected to be 2-3 weeks before connection to sanitary sewer line is completed.

After review of the 2009 budget and some discussion Brian Rogers made motion to approve the 2009 budget as submitted. This was seconded by Tom Conley. Motion carried.

Connie stated that the board member payroll checks will be issued tomorrow and put in the mail. She also stated that the State Board of Accounts are currently auditing for the years 2006 and 2007.

Connie and Nancy attended the Keystone classes for the billing, budget and payroll software programs that the district uses. During these classes, it was mentioned that the IRS is looking at policies for fringe benefits in general. After some discussion, Pam Allhands made a motion that the district set policies for fringe benefits. This was seconded by Donna Tauber. Motion carried.

Connie also suggested the board should update the credit card policy for employee.

Martin mentioned the Red Flag Rule, which requires utilities to develop an identity theft prevention program. The district will work on this as well.

Connie stated that a “signed planned document” needed to be in place to enable the district to take the insurance deduction from employees paychecks before taxes are calculated. Martin will prepare this document.

At the last board meeting Connie was given a \$2500 raise. She has respectfully declined \$1000 of it to put towards Jerry, Nancy, and Rick’s Health Savings Account (HAS) for their health insurance. After some discussion, Brian Rogers made motion to revise the employee compensation for 2009 to reflect the reduction in the raise to Connie to \$1500 and to allow the balance to be applied to the Health Savings Accounts for the employees health insurance. The district will contribute \$1,500 per year per family and \$1,000 per year for single. This motion was seconded by Donna Tauber. Motion carried. The district will contribute \$1,000 per family and \$800 per single on January 1<sup>st</sup>, 2009 and will contribute another \$500 per family and \$200 per single on June 1<sup>st</sup>, 2009.

Brian Rogers made motion to leave elected officers the same. Current officers are Larry Protsman-President, Donna Tauber-Vice President, and Pam Allhands-Secretary. Pam Allhands seconded the motion. Motion carried.

Tom Conley brought to the board for discussion that Mr. Danny Day of Spiceland purchased a property with a detached garage. He is being billed a debt service amount for the garage because it has facilities. Since it is a separate structure, according to the rate ordinance, it is assessed a separate bill. Tom will relay that information to Mr. Day.

Martin mentioned an agreement needs to be drawn up between Mr. & Mrs. Peavie concerning the sewer line they are installing within the utility easement to keep things consistent and proper.

Connie discussed the rails to trails from here to Ogden. Construction will start after the first of the year. Public notices have been sent out to affected property owners. There will be no upkeep of the trail from the district. Martin will work on an agreement between the district and the trails people.

There being no further business, meeting was adjourned.

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President

ATTEST:

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District Manager

