

**SOUTH HENRY REGIONAL WASTE DISTRICT
BOARD MEETING DECEMBER 13, 2011
SHRWD OFFICE
7:00 P.M.**

Pursuant to notice of this meeting, President Larry Protsman called meeting to order. Board members who were present or absent were as follows:

Present: Pam Allhands, Tom Conley, Robin Minnemann, Lila Mondrush, Larry Protsman, Brian Rogers, and Donna Tauber

Absent: None

Donna Tauber made motion to approve the minutes of the previous meeting, seconded by Pam Allhands. Motion carried.

Lila Mondrush made motion to approve the claims as submitted. This was seconded by Pam Allhands. Motion carried.

The Board also reviewed and approved all final payments from November 2011 Claims Docket.

An update of the Fair Oaks Road Project was provided by Jerry and Connie. There was a leak in the wet well from the drain lines to the meter pit. This leak was corrected by O'Mara Contractors. This was noticed because of the Mission system on the lift station. It showed that the pumps were pumping 3 times the normal pump hours. This leak was noticed within 1 day.

The few Fair Oaks Road residents who have not connected to the sewer system will receive a minimum bill on December 20th. Discussion was held concerning the property owners who have not paid their Tap & Capacity fees. After discussion, Donna Tauber made a motion to lien the residents tap and capacity fees if they are not paid by January 6, 2012. This was seconded by Robin Minnemann. Motion carried.

Martin Shields reported that the foreclosures were going well. The district has received a substantial amount of delinquent monies owed from those properties were in the Tax Certificate Sale that would have otherwise been lost. Martin stated that this has been a learning process since this is the first time for the tax certificate sales.

After reviewing and discussing the 2012 Budget, Donna Tauber made a motion to approve the 2012 Annual Budget. This was seconded by Lila Mondrush. Connie was notified that next year the PERF Employers' Contribution portion will go up to 8.5%.

Martin presented the Tap and Capacity Payment Policy. Tom Conley made a motion to approve this with the added recommendations that it is for residential customers only and the length of time for the payments are to be no longer than 12 months. This was seconded by Donna Tauber. Motion carried.

The personnel committee presented the board with their recommendation for employee raises. Robin Minnemann made a motion to approve the recommendations of the personnel committee. This was seconded by Lila Mondrush. Motion carried.

Larry Protsman asked for nominations for election of officers.

Brian Rogers nominated Larry Protsman-President. Donna Tauber-Vice President. Donna Tauber nominated Robin Minnemann-Secretary. Nominations were closed. Brian Rogers then made motion to approve this slate of officers. This was seconded by Tom Conley. Motion carried.

The energy efficient incentive rebate of \$3100 has been received. This was due to the installation of the VFD's and Soft Starts on some of the treatment plant motors.

Tom Conley discussed having next years meeting immediately after the Christmas dinner provided it is advertised in the public notice indicating the meeting location change. After some discussion this was tabled until a future meeting.

There being no further business, meeting was adjourned.

President

ATTEST:

District Manager