

**SOUTH HENRY REGIONAL WASTE DISTRICT  
BOARD MEETING DECEMBER 8, 2015  
SHRWD OFFICE  
7:00 P.M.**

Pursuant to notice of this meeting, President Larry Protsman called meeting to order. Board members who were present or absent were as follows:

**Present:** Marcus Allhands, Tom Conley, Lila Mondrush, Larry Protsman, Brian Rogers, Robin Rose and Donna Tauber.

**Absent:** None

Donna Tauber made motion to approve the minutes of the previous meeting, seconded by Marcus Allhands. Motion carried.

Robin Rose made motion to approve the claims as submitted. This was seconded by Brian Rogers. Motion carried.

The Board also reviewed and approved all final payments from November 2015 Claims Docket.

The start up for the Dunreith Lift Station will be December 21<sup>st</sup>. The gas and electric should be ready by that date. The flow meter and wiring will also be installed. The deeds have been signed for that property and the quiet title action has been filed.

Jim Millikan sent a copy of the easement for the sewer line that runs along the Motorsport Park road. As soon as it is signed by the Pierce's, the district will reimburse them \$2,000 for the easement. The roadway is to be completed next spring.

The agreement between Horvath and the District is ready to sign. The district will pay 50% of all of the paving and 50% of the gate opener. Horvath will pay the other 50%.

The OCRA site visit went well. The next step will be procuring an engineer. Once that is done there will be a public hearing at the Henry County Commissioners meeting. The application should be ready to submit by the end of February.

Nancy presented the revised budget that was approved at the last regular board meeting. After some discussion Robin Rose made motion to approve the revised budget with the Plant Expense being changed to \$70,000. This was seconded by Donna Tauber. Motion carried unanimously.

The Personnel Committee gave the board their recommendations for salary's beginning the first pay in January 2016. They recommended increasing Martin Shield's retainage fee to \$10,000 per year to be paid bi-annually. They also recommended that Jerry and Nancy receive a 2% salary increase and Rick to receive a 1% salary increase. It was also recommended that Tricia become a full time salary employee with her salary starting at \$32,000. She would also get a \$1,000 stipend for obtaining her Class I Wastewater Operators License that would be paid this year. The Benefits Policy would remain unchanged. After some discussion Lila Mondrush made motion to accept the Personnel Committee's recommendations. This was seconded by Robin Rose. Motion carried.

Nancy had previously presented the Personnel Committee with revised employee job descriptions. Donna Tauber made motion to adopt the new job descriptions as presented. This was seconded by Marcus Allhands. Motion carried.

Larry Protsman told the board that he would be resigning his position on December 31, 2015. Straughn has appointed Kathy Irwin as his replacement. Nancy will contact her before the next board meeting to update her on things she will need to know.

Larry Protsman opened the floor for nominations for the election of officers of the board of directors.

Donna Tauber nominated Marcus Allhands for President. Marcus Allhands nominated Donna Tauber as Vice President. Donna Tauber nominated Robin Rose as Secretary. The floor was closed for nominations. Robin Rose then made motion to approve this slate of officers. This was seconded by Lila Mondrush. Motion carried.

Nancy suggested that the District become a member of the Henry County Economic Development Commission. The district will be able to stay on top of any future developments that may be coming to the District service areas. After some discussion Robin Rose made motion to pay \$200 membership fees. This was seconded by Marcus Allhands. Motion carried.

Nancy also recommended that the District join INWARN. This organization was created to help other water and wastewater plants in the event of a disaster. There is no fee to join and the District is not obligated to help others. After some discussion, Donna Tauber made motion to sign the INWARN agreement and become a member. This was seconded by Brian Rogers. Motion carried.

The Dunreith Pump Station is going to cost approximately \$250,000. Nancy recommended that the District use \$100,000 of Capacity Fee money, \$70,000 of Depreciation money and any other expenses from the revolving loan money. After some discussion, Robin Rose made motion to approve Nancy's recommendation to pay for the Dunreith Pump Station. This was seconded by Brian Rogers. Motion carried.

The Henry County tax settlement check is \$41,651.47. The Rush County check has not yet been received.

Jerry reported that there are two (2) new residential connections this month.

Rick reported that he has been taking lots of pictures of pre-construction and the setting of the Dunreith Pump Station. He has also composed a list of supplies that will help with the maintenance of the lift station that can be kept at that site.

Brad Bender from F.P.B.H. was present. He stated that once the Dunreith Pump Station is functional, that it will most likely be used as a display for Gorman-Rupp and Covalen.

There being no further business, meeting was adjourned.

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President

ATTEST:

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Office Manager